Emotional Support Animal (ESA) Agreement (#340CC)

If approval is given for my animal, I, ____________________________________________, understand that I must meet the following requirements throughout the time the ESA is in housing:

1. The ESA cannot be taken into any public buildings, classrooms, or space on campus. The ESA is only permitted in my personal room unless agreed upon in the roommate agreement.

2. I am financially responsible for the actions of the animal, including personal injury or property damage. This includes, but is not limited to, medical expenses incurred by the victim, replacement of furniture, carpet, window or wall coverings, as well as cleaning costs required above the normal cleaning provided for rooms.

3. I am responsible for assuring the animal does not unduly interfere with the routine activities of the residence hall or cause difficulties for students who reside there. For example, sensitivity to residents with allergies and to those who fear animals is important to ensure the peace of the residential community.

4. I am responsible for properly containing and disposing of all animal waste in appropriate outside trash dumpsters in a timely manner. Litter boxes should be placed on mats in my personal room so that feces and urine are not tracked onto carpeted surfaces. Waste must also be properly disposed of outdoors.

5. My residence may be inspected for fleas, ticks, or other pests, as needed. If fleas, ticks, or other pests are detected, the residence will be treated using approved fumigation methods by a college-approved pest control service. I will be billed for the expense of any pest treatment.

6. I am required to make arrangements to take my ESA with me if leaving campus for longer than 24 hours unless agreed upon in the roommate agreement.

7. I must notify the Office of Residence Life and Disability Services in writing to replace one animal with a different animal and, I must file a new request and acquire approval prior to the new animal’s arrival.

8. I agree to continue to abide by all other residential policies.

Revised 7/2019
The Office of Residence Life will notify other tenants of an approved animal in the room/apartment where the animal will be located.

Disability Services has the authority to review documentation on a regular basis to determine continued need for an ESA.

Westminster may request that an animal be removed if:
- it poses a direct threat to the health and/or safety of others;
- it is not under the appropriate control of their owner/guardian as needed; e.g. leashed while on campus grounds;
- it is engaging in nuisance behaviors that impact/disturb other housing residents that cannot be mitigated or corrected after an attempt has been made;
  - Nuisance behaviors include, but are not limited to barking, growling, making undue noise, biting, giving off offensive odors, waste-elimination cannot be controlled, chewing, and damaging the living space.
- its owner does not care appropriately for the animal which may include: proper disposal of waste, proper nutrition, grooming, and healthy living environment.

Any violation of the above policy may result in immediate removal of the animal from Westminster College. The student has a right to appeal the decision through the Office of Residence Life appeal procedures.

I verify that I have read, and agree to abide by, all the ESA guidelines outlined above.

____________________________________  ______________________
Student Signature                     Date
____________________________________  ______________________
Director of Residence Life             Date
____________________________________  ______________________
Director of Disability Services        Date

Emergency Contact if an animal must be removed

____________________________________  ______________________
Name (print)                           phone number