Charge and Composition of the Arts and Sciences Curriculum Committee

The A&S Curriculum Committee reviews proposed changes to the academic policies and curriculum of the School of Arts and Sciences. It evaluates proposed additions, deletions, and changes to the course offerings, as well as to the structure of majors, minors, and academic programs, with particular attention to academic rigor. The committee forwards approved proposals to the College Curriculum Committee for subsequent review.

When new majors and programs are proposed, the committee may request input and additional information from the Dean, the Provost, and the President, in order to assess the curricular, enrollment, financial, and other impacts of proposals on other programs, the School of Arts and Sciences, and the College as a whole.

The A&S Curriculum Committee consists of eight faculty members elected to staggered terms from the following disciplinary groups:

- Sciences and Mathematics
- Psychology and Social Sciences
- Communication and the Arts
- Humanities and Languages

Committee members from within the same group should represent different programs. A quorum will consist of six committee members.

In April, after the A&S faculty completes elections for the next year, the A&S Curriculum Committee elects a chair from among its members. The chair is responsible for scheduling committee meetings, setting meeting agendas, moderating discussion, keeping minutes, and distributing proposals to the A&S faculty at least five days before the meetings during which they will be considered.

An Associate Dean of the School of Arts and Sciences serves as an *ex officio* member of the committee. The Associate Dean is a non-voting participant, except when there is a tied vote, in which case the he or she may cast the deciding vote. The AD provides consultation and support to program chairs and others as they develop curriculum proposals, tracks proposals through subsequent stages of the curriculum process and advocates for their approval when necessary, and works with the Registrar’s office to ensure that all approved changes are accurately reflected in the subsequent year’s Academic Catalog.