Job Title: Climbing Wall Instructor
Department: Outdoor Program / Fitness, Wellness, Recreation
Hourly Rate: $8
Supervisor: Andy Tankersley
Supervisor Contact Information: atankersley@westminstercollege.edu, *2876
Location: HWAC Climbing Wall

Job Description: Climbing Wall staff are responsible for ensuring safety through adherence to Westminster College Climbing Wall Policies and Procedures. Staff will be required to gain competency in operating CSI software (training provided) to validate members (e.g., all participants must sign an Assumption of Risk form and pass the belay certification test prior to climbing), and manage equipment check-out. Climbing Wall staff will also instruct basic skills and safety tactics required for belaying, knot tying, and beginning climbing techniques.

Essential Duties and Responsibilities:
- Membership Management (check in, forms, equipment checkout, etc.)
- Required to Belay newcomers to the wall
- Class/program registration
- Complete administrative projects as assigned
- Working relationships
  - There are generally two (2) Climbing Wall Instructors working simultaneously.
  - Climbing Wall Instructors are part of the FWRD Team which includes multiple student employee positions

Experience/Skills:
- Experience working in a climbing facility or with outdoor climbing
- Great customer service
- Completion of FWRD belay and climbing certification
- Responsible
- Excellent communication skills both verbal and nonverbal
- Ability to learn and be competent in CSI, the membership management software
- Understanding of programs offered through the Fitness, Wellness, and Recreation Department
- CPR/AED/First Aid certification is required within 30 days of hire

Certificates/Licenses:
- Belay certified at the climbing wall

Comments: Please e-mail OutdoorProgram@WestminsterCollege.edu your resume and a list of 3 professional references as well as a brief statement telling us: 1) why you would be a good fit for the position 2) why you would like to work at the climbing wall 3) your current connection to the climbing wall